

ST. GABRIEL SCHOOL
TUITION REFERRAL INCENTIVE FORM
2017-2018

Referring Family/Parent: _____

Referring Family's Child(ren): _____

Prospective Family and name(s) of prospective student(s): _____

Referring Parent Signature

Administration Signature

Date Submitted to St. Gabriel School: ___/___/___



SAINT GABRIEL SCHOOL

Tuition Incentive Program 2016-2017

This year St. Gabriel School will once again run the Tuition Incentive Program. As the majority of new families coming to St. Gabriel's are referred here by the recommendations of our parents or our students, we want to recognize and thank those families who refer new families to the school. Therefore St. Gabriel School will continue this program to directly reward those who refer new families to our school.

Parents who successfully refer families to our school will receive a one time tuition reduction for one student, as follows:

For 1 -2 families accepted into the school for fall semester: 10% off the tuition of 1 child

For 3 or more families accepted into the school for fall semester: An additional 10% off the tuition of 1 child

Total possible tuition reduction: 20% off one child's tuition

We recognize that our students and parents actively promote our school. Often, parents of prospective students have spoken to many parents and students about the school. In order to ensure that the Tuition Incentive Program is implemented in a fair, clear and reasonable fashion, we need to be sure that we are rewarding the correct family for the referral. In order to achieve this goal, the following procedures will be followed when a family is referred to the school:

- When a parent(s) believe there is interest in a new family coming to St. Gabriel, the parent(s) must fill out the Referral Form (attached) and must deliver it to the front office of the school.
- Upon receipt of the Referral Form a file will be opened, identifying the referring family and the prospective family.
- If another family has already submitted the Referral Form, the Referral Form will not be accepted. Only one referral will be accepted.
- If a new family has one or more students accepted into the school and the new family registers the student(s) and begins tuition payments, the Tuition Incentive process will be considered complete and the tuition reduction will be immediately applied to the referring family's tuition.

NOTE: The tuition reduction is applied to one student of the referring family, and the new family represents one referral, without regard to the number of students in the new family. The tuition incentive is rewarded once and is for one year of tuition.

Form is on reverse side.