

Work is already underway for our school's annual Goods & Services Auction
Bids For Kids.

Bids For Kids is the school's largest fundraiser. With every family's involvement and support, this is our chance to raise a lot of money for OUR KIDS and support OUR school!

Let's make this the most successful ***Bids For Kids*** ever!!

Please consider volunteering in one of the following areas (see attached form for committee descriptions):

Even if you have already indicated on the Home & School Volunteer Sign Up that you want to help with the Auction, please complete the attached form and return it to the Auction Committee by October 13th.

Volunteers are needed **before** November 11th for:

- Advertising & Publicity
- Business Solicitations
- Table Displays and Table Signs
- SGS Family Contacts
- Sign placement

Volunteers are needed on or after November 11th for:

- Cashiers
- Guest Check In
- Runners
- Set Up & Breakdown
- Correspondence

There will be a meeting for *Bids For Kids* Volunteers soon, but if you have any questions before then or want to sign up to help, please send us an email or give us a call!

Thank you!

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30th Annual Bids for Kids Fundraiser

Goods & Services Auction November 11th 2017

Auction Volunteer Sign-Up Sheet – Please sign up by October 13th

Name _____ Phone _____

Email _____

COMMITTEE	# Needed	PURPOSE	√
Business Committee	Several	Follow up with businesses to secure ads and/or donations of goods or services. Follow up is flexible to each volunteer's schedule, and may be done via phone or in person.	
Cashiers	5	Collect payment on Auction night	
Catalog	1	Arrange layout of catalog using templates from previous year	
Correspondence	3	Send out Thank you letters (letters, envelopes & stamps provided to you) following Auction	
Table Displays / Gift Card Displays	1 or 2	Design & generate display cards, signs, etc. to enhance table displays. Repacking of Donation items to enhance item displays.	
Family Contacts	3	Call SGS families to follow up on their Auction donation	
Publicity	1 or 2	Contact local newspapers to advertise and post Auction info on websites (most already identified for you)	
Guest Check In	4	Greet Auction attendees and distribute Auction Catalog & bidder cards	
Runners	4	Collect bid sheets when tables close, monitor bidders during live auction, retrieve items for auction patrons	
Set Up / Break Down	Several	Transport items from SGS to auction for set up; assist in gathering school items when the auction is concluded	
Signs	2 or 3	Set up Auction signs in town; collect signs after the auction and return to school	

EVERYONE's help is needed to make the 2017 *Bids For Kids*
a HUGE success!!!