



SAINT GABRIEL SCHOOL



CHECK LIST - APPLICATION PROCEDURES (Grades K – 8)

- ___ 1. Read the General Admission Criteria and Policy statement. Keep copy for reference.
- ___ 2. Sign and return Parent/Guardian acknowledgement of “Admission Criteria and Policy Statement / Permission to Test Statement”
- ___ 3. Complete application (one page, two sided)
- ___ 4. Complete and sign Release of Records and/or Information Statement
- ___ 5. Complete the “Statement of Intent”
- ___ 6. **Kindergarten Applicants:** Must also fill out “Social/Developmental History Form”
- ___ 7. **Grades 1-7:** Evidence of the child’s academic ability, (i.e. latest report card) should be submitted with application. Social behavior will also be considered.
- ___ 8. Copy of **Birth Certificate** must be included in application.
- ___ 9. Copy of **Baptismal Certificate** must be included in application (for Catholics only).
- ___ 10. Make an appointment for your child’s screening/testing.
- ___ 11. Confirmation of acceptance will be mailed to you within 4 weeks of screening/testing.
- ___ 12. To secure your place for the academic school year you are applying for, a \$150 deposit will be required after you receive your acceptance letter. This deposit will be applied to your tuition, and is non-refundable.
- ___ 13. Students not initially accepted due to a maximum class number will be placed on a waiting list.
- ___ 14. Upon acceptance, the State of Connecticut Department of Education Health Assessment Record must be completed and signed by a parent/guardian and the child’s pediatrician and **MUST** be submitted before the student can enter St. Gabriel School. This form is included in the application packet

* At any point during this application process we encourage families to schedule a time for incoming students in grades 1-8 to shadow a current student from their grade.

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